

Meeting Room and Equipment Policy

Use of the meeting room will only be made available for non- profit events and organizations. Final approval is at the discretion of the Board of Trustees. The meeting room is primarily to support library sponsored programs and events. When not needed for library use, it may be used free of charge. Use of the space requires adherence to all library policies and safety regulations.

The meeting room is available for use during regular operating hours. Clean up must be completed by the person or group using the space. The person reserving the meeting room is responsible for any damages caused to the library or equipment.

Board of Trustees

Eagle Free Library

Adopted: August 3, 2020