**Collection Development and Service to Patrons:** It is the responsibility of the Director:

* To continually weed and update the collection to meet the needs of the community, as well as patrons of the 42 libraries in the Pioneer Library System for interlibrary loan through OWWL.
* Continue to contribute to owl.2go purchases for the Pioneer Library System.

**Computer and Equipment Needs:** At the end of 2016, the library has six computers for the public. All six computers as well as the Director’s computer have Micro Soft Office and Publisher installed. A new table for the computers was designed and built. As a result of these new computer improvements:

* Keep computers updated and current as technology develops.
* Continue to offer computer classes for the public.
* An answering machine and a new FAX were purchased in 2017 to improve customer service.
* A color printer was purchased in 2017 to enhance customer service.
* Consider upgrades as technology develops.

**Program Offerings:**  As per our Mission Statement, quality Arts programming and other family or informational programs continue to be a major priority for the Eagle Free Library.

* Continue grant writing endeavors and requests for donations to continue our well established programs including, but not limited to:
* *March into the Library*, Saturday mornings in March
* *Summer Arts Programs for Children and Adults*, Thursday afternoon in July along with the Summer Reading Program
* *PJ Party with Santa*, the first Friday in December
* *Gingerbread House Decorating* workshop, in December
* Adult Craft Club (18 and over)
* Family Movie Nights
* Preschool Story Hour 2nd and 4th Thursday of each month
* Other programs as they can be organized.

**Public Relations and Publicity:**  Publish a Newsletter each Spring/Summer and Fall/Winter to provide the community with general information and news of library offerings, programs, and memorials. Utilize social media such as Facebook to keep public and patrons informed of schedules and programs offered.

Adopted by the Eagle Free Library Trustees on August 6, 2018