**Loan and Renewal Policy**

Policy Statement

To make materials available to all patrons on an equal basis, the Eagle Free library sets limits on loan periods and on the number of renewals allowed. Some library materials may have shorter loan periods or fewer numbers of renewals due to high demand, limited collection size, material type or lending source.

Regulations

1. The loan or renewal of library materials owned by Eagle Free Library and/or OWWL.ORG may be done in person, by telephone or online.
2. Holders of new library cards will be limited to three items on their first visit. The three item limit will be lifted once those items are returned.
3. Renewals may be done in person, by telephone or online. Most printed materials may be renewed up to three times, as long as no one else is waiting.
4. Any Item that is on a Holds list cannot be renewed.
5. Fines due at the time items are returned.
6. Patrons with account with balance of $5 or more may not check or renew materials.
7. In compliance with the Library Privacy Act only authorized users, parents or legal guardians will be provide detailed information on any library account.
8. The library reserves the right to make some materials non-circulating and only available for in-library use.

Board of Trustees

Eagle Free Library

Adopted: